Client Name:

Business Income (Schedule C)

GENERAL INFORMATION		
Principal business/profession		
Business name		
Business address		
INCOME		
Gross receipts or sales (Bring any 1099-MISC)		
Returns and allowances		
Other income:	_	
	_	
	_	
COST OF GOODS SOLD		
Inventory at beginning of the year		
Purchases		
Cost of items for personal use		
Cost of labor		
Materials and supplies		
Other costs:	_	
	-	
	_	
Inventory at end of the year		
Please bring in your detailed	l mileage log.	
EXPENSES		
Accounting		
Advertising		
Answering service		
Bad debts from sales or service		
Bank charges		
Car and truck expenses (not entered elsewhere)		
Commissions		

Business Income (Schedule C) page 2

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Contract labor	
Delivery and freight	
Dues and subscriptions	
Employee benefit programs	
Insurance (other than health)	
Mortgage interest - business (paid to banks, etc)	
Other interest - business (not entered elsewhere)	
Janitorial	
Laundry and cleaning	
Legal and professional	
Miscellaneous	
Office expense	
Outside services	
Parking and tolls	
Postage	
Printing	
Rent - vehicles, equipment, etc (not entered elsewhere)	
Rent - other	
Repairs	
Security	
Supplies	
Taxes - real estate	
Taxes - payroll	
Taxes - sales tax included in gross receipts	
Taxes - other (not entered elsewhere)	
Telephone	
Tools	
Travel	
Total business meals and entertainment in full	
Department of Transportation meals in full	
Uniforms	
Utilities	
Wages	
Other expenses:	

If you purchased new equipment, furniture, or vehicles, please visit our website for an Equipment Organizer.